

# Horne Parish Council

[www.horne-pc.org.uk](http://www.horne-pc.org.uk)

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Members are summoned to the  
Parish Council Meeting of Horne Parish Council  
to be held on Monday 19<sup>th</sup> July 2021 at 7.30pm  
at Centenary Hall, Smallfield

Join Zoom Meeting

<https://us02web.zoom.us/j/84354136082?pwd=UUNyU3dXYmF4b09uMFZ5UGlwb1oydz09>

Meeting ID: 843 5413 6082

Passcode: 004188

Angela Baker, Clerk

## A G E N D A

Members of the Public and Press are welcome and encouraged to attend

25.	<b>PROCEDURAL MATTERS</b>
25.1	<b>Apologies:</b> To receive apologies for absence
25.2	<b>Disclosure of Interests:</b> To receive any disclosure by Members of any Disclosable Pecuniary Interests (DPIs) and / or other interests arising under the Code of Conduct
25.3	<b>Public questions:</b> The first ten minutes of the meeting are available for members of the public to raise questions about and comment on items on the agenda.
25.4	<b>Minutes:</b> Minutes of the Parish Council meeting held on 21 <sup>st</sup> June 2021 to be agreed and signed as a true record.
25.5	<b>Matters Arising:</b>
25.6	Co option of Sian Clutterbuck was approved at June Meeting

26	<b>REPORTS</b>
26.1	County Councillor Report
26.2	District Councillor Report
26.3	Clerk Report

27	<b>ADMINISTRATION</b>
27.1	Clerks Contract
27.2	Community Allocation

28	<b>PARISH ENVIRONMENT</b>
28.1	Update on meeting on 16 <sup>th</sup> July re HGVs & goods operators licence application
28.2	Cricket Club update
28.3	Phone Box

<b>29</b>	<b>PLANNING</b>
<b>29.1</b>	Planning application decisions to be noted by Horne Parish Councillors
<b>29.2</b>	To agree to give delegated authority to the clerk / chairman / vice chairman to make comments on any planning applications received from now until the September Meeting.
<b>29.3</b>	<b>Planning applications received and for discussion by Councillors:</b>
	None
<b>29.4</b>	<b>Horne Parish Council to receive an update on current Enforcement Cases with Tandridge District Council and discuss further unauthorised buildings within the parish for the clerk to report.</b>

<b>30.</b>	<b>FINANCIAL</b>
	<b>To approve Monthly payments for June and July 2021:</b>
<b>30.1</b>	£ 843.70 Clerks Gross July Salary Less deductions of Tax and NI
	£ June (M3) PAYE due by 22 <sup>nd</sup> July 2021
	£ Clerk Expenses retrospectively for July 2021 (detail to follow)
<b>30.2</b>	£ 843.70 Clerks Gross August Salary (as no meeting in August) Less deductions of Tax and NI
	£ July (M4) PAYE due by 22 <sup>nd</sup> August 2021 (as no meeting in August)
	£42 Mulberry Training
	£350 Oxted Printing
	£60 Hollyhurst
	£ 170 Leaving Present for Clare, the previous clerk
<b>30.3</b>	Councillors to approve finance document up to end of June 2021

<b>23.</b>	<b>INFORMATION FOR COUNCILLORS (for noting and including on future agendas)</b>

<b>24.</b>	<b>MEETING DATES</b>
	Monday 20th September 2021
	Monday 18th October 2021
	Monday 15th November 2021
	Monday 13 <sup>th</sup> December 2021

### **FUTHER INFORMATION FOR THE AGENDA ITEMS**

**26.3 Clerk Report** – I have had a really interesting first couple of weeks, I have had a comprehensive hand over from Clare, and have been familiarizing my self with the council procedures and practices, I have attended my first Clerk training session and will be booking the further sessions including ILCA training asap.

At time of writing this report I am also planning on attending the HGV meeting on 16<sup>th</sup>.

Thank you for the warm welcome and I look forward to working with you all.

**28.1HGV** - A verbal update to be given from HGV Round table meeting July 16<sup>th</sup>  
Goods Operators Licence application – Update from Chairman.

**28.3 Phone Box** - Do members have any ideas for the phone box project. Would you like clerk to investigate some projects that have been successful in other areas. Perhaps seasonal /theme changes to the phone boxes, décor wise, local groups could be included perhaps?

**29.2 Planning** - Due to there being no meeting in August and NO planning submitted since last meeting any applications submitted between now and September that need commenting on before the September meeting date will be emailed to all councillors for them to make comments on.

Do members resolve to delegate authority to Clerk , Chair / Vice Chair to make representations on planning to TDC ?

**29.3** No Planning applications